

M8. Annual Declarations and mid-year reporting

1. Members shall at the earliest practicable time inform IHE of any investigation, audit, inspection or review carried out by a government or regulatory body, outside of any usual cycle of inspections or reviews that might arise as a result of their accreditation and quality assurance arrangements.
2. Members shall at the earliest practicable time inform IHE of any change of ownership, control or key management personnel. This includes a change in the majority shareholder of the company, a change of the executive head of the institution, or a change of the individual who Chairs the governing body.
3. Members shall at the earliest practicable time inform IHE of any new connections to other providers of higher education, as defined in regulation M9 paragraph 2.
4. Members shall at the earliest practicable time inform IHE of any other change or event that might affect their ability or willingness to continue to meet the Conditions of Membership.
5. Where any information reported by a Member to IHE is judged by the Chief Executive to represent an increased risk of breaching the Code of Conduct or other Condition of Membership, the Member may be placed on investigatory probation (as set out in Regulation M10).
6. Where there has been a change of ownership, control or key management personnel, IHE will require the Member to certify that all relevant individuals would pass our Fit and Proper Person test.
7. Members shall complete an Annual Declaration, which:
 - declares their commitment to continue to uphold and abide by the Rules of the Association, including the Code of Conduct and other Conditions of Membership;
and
 - certifies that no investigation, audit, inspection or review of the types specified above has taken place during the year in question, or notes a previous disclosure, or makes a late disclosure of such an event;
and
 - certifies that no change of ownership, control or key management personnel of the types specified above has taken place during the year in question, or notes a previous disclosure or makes a late disclosure of such a change;
and
 - declares their confidence that the organisation remains a going concern and will continue to trade for the entirety of the coming year;
and
 - discloses any criminal or civil legal action brought against it in the year in question.