

M1. Eligibility for Membership

1. Membership of IHE is open to any **institution** (or other organisation) in the United Kingdom of Great Britain and Northern Ireland (**UK**) which provides education or training to **adults** (aged 18 and above) and meets all of the **Conditions of Membership**.
2. The Member for the purposes of these rules is the institution (as embodied in a particular registered **company** or charity or other trading organisation) which is legally responsible for the provision of education or training.
3. The Member's provision of education or training must be **current** and the institution a **going concern**.
4. Any **connection** of the institution (or any of its shareholders, governors or senior staff, or family members thereof) to another provider of education or training must be disclosed to IHE during the application process, or as soon as is practicable after the connection is made in the case of existing Members.
5. Where a **connected provider** would be eligible for IHE membership, the Board may require that both providers apply for membership at the same time and their applications considered in the round.
6. The Member is represented in all formal IHE matters by the **Head of Institution**, or, where this is not possible, by the Head's **Nominated Representative**. All members of staff may otherwise participate in the IHE community, at the discretion of their Head of Institution.
7. Members shall **disclose** to IHE the identities and roles of all persons (individuals and companies) who collectively **own and control the institution**, including:
 - the Head of Institution;
 - their Nominated Representative (if different);
 - the individual ultimately responsible for academic quality and standards (if different);
 - members of the supreme governing body (e.g. the Board of Directors); and
 - all owners, major shareholders and persons with significant control.

This disclosure must include any '**shadow director**', beneficial owner, investor or other individual or company that exercises significant influence or control over the institution. IHE reserves the right to request further information in the case of complex ownership structures.

8. Members shall **notify** IHE of any **changes** to the list of persons who own and control the institution as soon as is practicable, as well as in their Annual Declaration.