



IHE Awards: Terms and Conditions

Eligibility

- IHE Awards are open to current [IHE Members](#) only.
- Nominations must be submitted by the deadline of **23:59 on Thursday 2 October**. Entries received after this date will not be considered.
- Members may enter more than one award category, but each entry must be a unique submission. The same nomination cannot be submitted to multiple categories. Duplicate submissions will not be accepted.
- If the nomination relates to an initiative or project carried out in collaboration with another Member institution, the submission should come from the lead institution.

Nomination process

- All nominations must be submitted online via the official nomination form.
- Nominees must demonstrate how they meet the award criteria. Completion of a minimum of one criteria section is required for each award.
- Nominations will be assessed against the published criteria.
- Entries will be judged on the information submitted via the nomination form alone. Web links to further information may be incorporated into relevant sections but should not be used excessively.
- Supplementary material, such as images or supporting documents, will not be considered and should not be sent as separate files.
- The main submission is limited to a **maximum of 700 words**. Entries exceeding this word count will not be accepted.

Judging process

- With the exception of the Outstanding Contribution and Rising Star categories, awards will be judged by an independent panel formed of representatives from across the higher education community and supporting organisations.
- Judges will be selected for their expertise and impartiality.
- Judges will be asked to declare potential conflicts of interest in relation to nominees. IHE will implement appropriate measures to ensure fair assessment.
- The winners of the Outstanding Contribution and Rising Star awards will be determined by the IHE Board.
- Judging decisions are final. No further correspondence will be entered into.

Intellectual property, data protection and confidentiality

- Nominees retain ownership of submitted nominations.
- By submitting a nomination, nominees grant IHE the right to use the synopsis of their award entry in promotional materials across digital platforms, including the IHE website, social media channels, and email communications.
- IHE may refer to the practice highlighted in award entries as part of ongoing engagement with external stakeholders, including government departments, regulatory bodies, and sector organisations.
- Consent for the publication of extracts from award entries in other IHE materials and outputs will be sought, where appropriate.
- Any personal data collected through nominations will be handled securely and processed in accordance with GDPR.
- IHE will respect and protect the confidentiality of any information specifically identified as confidential or commercially sensitive.

Awards ceremony and recognition

- Winners will be announced at the IHE Awards ceremony, which takes place on the evening of Wednesday 26 November 2025 at the Royal College of Physicians (RCP London).
- Winners will receive an award trophy and customised IHE Awards logo with guidelines for use.
- IHE retains ownership and copyright of IHE Awards logos.
- IHE Awards are solely for the intended recipient and are non-transferable: awards conferred on an individual may not be assigned to an institution.
- IHE retains the right to request the removal of IHE Awards logos from materials where there has been a breach of conditions of use or evidence of misleading association.
- IHE will publish case studies of awards winners.
- Media coverage and publicity opportunities may be provided.

Compliance and conduct

- All information included in nominations must be accurate and verifiable. The submission of false or misleading information will result in immediate disqualification.
- Members under investigation by IHE are not eligible to enter (see [IHE Membership Regulations: M10](#)).
- Entries received from Members who are suspended or placed on investigatory probation during the nomination and judging window will be discounted and immediately removed from the process.
- Previous winners whose membership is subsequently suspended or terminated will lose the right to be publicly recognised as an IHE Award winner.
- IHE reserves the right to revoke an award if inaccurate information is discovered after an award has been granted.
- Awards may also be withdrawn from individuals who are implicated in misconduct or where there is evidence of behaviour incompatible with the values of IHE.

If you have any questions regarding these terms and conditions or would like to know more about the IHE Awards, please contact Gemma Green, Director of External Relations: gemma@ihe.ac.uk